

BAINBRIDGE DEVELOPMENT CORPORATION
PUBLIC SESSION MEETING MINUTES
MARCH 15, 2010
5:30 PM TOWN HALL
PORT DEPOSIT MARYLAND

Public Meeting was called to order at 5:47 pm by Chair Roberts.

ATTENDEES:

Board of Directors: C. Roberts, N. Gaither, W. Harrington, N. Bolender
J. Brant, J. Reynolds, V. Thompson, C. Rossetti
Staff: D. Tapley, D. Kauffman, D. Rawle
Ex-Officio: Mayor Kerry Abrams
Absent: R. Gell

AMENDED AGENDA APPROVAL

Motion was made by Director Thompson to approve amended agenda, seconded by Director Brant. Motion unanimously approved.

VISITOR

- Mike McKinney representing TAPS (The Atlantic Paranormal Society) addressed the Board for permission to tour the site and the possibility of taping a show, should the board approve their project. Mr. McKinney stated he would forward examples of other government entities with DOD that the company has previously worked with. Mr. McKinney was informed that the Board would not be making any decision on this project at this meeting.

ANNOUNCEMENTS

None

TREASURER'S REPORT

Expenses for the period ending February 28, 2010 were \$12,662.60 and the income for the same period was \$10,000.00. Our Net Income was \$2,662.60. The review of operations cost were questioned by Director Thompson and it was reported that the BDC has initiated a cost savings project and with that we have changed our phone service to Vonage with a cost savings of \$108.00 a month, we have moved our payroll services to PNC on line Payroll with at cost savings of \$148.00 and we have changed our contract with Xerox with a cost savings of \$40.00 a month, for a total cost saving of \$296.00 a month and we are looking at other cost savings with ground maintenance and our environmental costs.

Motion was made by Director Brant, seconded by Director Bolender to approve the Treasurers report. Motion unanimously approved.

APPROVAL OF MINUTES January 11, 2010

Motion to approve the minutes was made by Director Brant, seconded by Director Bolender. Motion unanimously approved.

REPORTS:

- Committee Updates
 - PRA Negotiation Committee Meeting for April 6, 2010 to be rescheduled.
 - MTPM Negotiation Committee Meeting scheduled for April 5th.

OLD BUSINESS:

- Environmental
 - Updated timeline in your packet - the critical timeframes are April 30th through May 25th site-wide grid sampling data; the AOC sampling data June 3rd; and September through November final reports.
 - We have two teams on site, EA, the contractor for EPA, they are performing the site-wide characterization of the property and the majority of the GPS coordinates have been marked and once that work is complete they will begin sampling. We also have a crew from the Department of the Navy on site to complete their Five year review process. So we have two environmental teams on the property for the next several months.
- Water/Wastewater
 - The County has applied for funding for the wastewater line, which is moving forward and we are working with the town to apply for a grant to repair the old line to Bainbridge so we are moving forward with our wastewater. Artesian is the water source for the Town of Port Deposit and now for us and they stated that we already have water on the property but would need some updating.
- Timber Harvest
 - Rising Sun Log Corporation has started the timber harvest. They started the end of February and will be finished with the first area by the end of this week. The timber harvest should be completed by the end of April. We may send out another RFP for additional areas to harvest.
- Revolving Loan Fund
 - The BDC will be submitting a request to the county for a revolving loan fund in the amount of \$393,035. The application has specific uses for the monies, and the process takes about 60 days.

Motion to seek \$393,035 from the County's Revolving Loan Fund and to submit application for specific uses and request flexibility in spending was made by

Director Reynolds, seconded by Director Bolender. Motion unanimously approved.

NEW BUSINESS:

- Notice To Cure
 - The BDC would like to announce publicly that we have submitted a notice to cure letter to our developers, MTPM, to fulfill their agreement to upgrade the water/wastewater systems for the town of Port Deposit and Bainbridge. They have 6 months to respond to the letter dated January 28, 2010.
- Staging Area Agreement (the agenda was amended to accommodate this item)
 - Delmarva Power requested that their staging agreement be extended through June 2010. The staging area is parking for their equipment during the hurricane season to ensure a rapid response to the town of Port Deposit. New agreement to be sent out extending contract through 2011.

Motion to approve the extension of the Delmarva Power Staging Agreement was made by Director Thompson, seconded by Director Bolender. Motion unanimously approved.

COMMENTS:

None

Motion to go into Executive Session was made by Director Bolender, seconded by Director Brant. Motion unanimously approved.

ADJOURN:

Motion to adjourn was made by Chair Roberts, seconded by Director Bolender. Motion unanimously approved.

Respectfully submitted,



Donna Tapley
Secretary

Next Meeting
April 19, 2010
3:00 PM – Executive Session
5:30 PM – Public Session