

BAINBRIDGE DEVELOPMENT CORPORATION  
BOARD MEETING - PUBLIC SESSION  
June 13, 2016 at 5:30 PM  
Town Hall  
Port Deposit, Maryland 21904

MINUTES

*Public Meeting was called to order at 5:36 by Chair Pugh.*

ATTENDEES:

Board of Directors: Mike Pugh, Lisa Webb, Martha Barchowsky, Joe Brant, Mario Gangemi, Carl Roberts, Jim Reynolds, Matt Roath  
Staff: Donna Tapley, Toni Lozzi  
Ex-Officio: Tari Moore  
Guests: David Rawle (COMMERCE), Eric Stahl (Weston Solutions), Barry Steinberg (Kutak Rock), Delegate Teresa Reilly, Senator Wayne Norman

AGENDA APPROVAL:

*Motion to approve the agenda made by Director Webb, Second by Director Brant. All in favor.*

ANNOUNCEMENTS:

Director Webb announced that the ribbon cutting at Lee's Landing was a great success and thanked BDC members who attended.

TREASURERS REPORTS:

Presented by Director Tapley as Treasurer Hamm was unable to attend the meeting. Expected expenditures for June 2016 are roughly \$31,000. BDC expects to close out with a net position of roughly \$561,000. Discussion of the FY17 budget will come later in the meeting.

*Motion to accept the Treasurers Report made by Director Brant, Second by Director Roberts. All in favor.*

APPROVAL OF MINUTES:

December 2015

*Motion to approve the December 2015 minutes made by Director Roberts, Second by Director Brant. All in favor.*

## COMMITTEE REPORTS:

### Finance Committee - No Report

Tome School Committee- (*Director Roberts, Committee Chair*) The committee presented the draft of the Strategic Plan for the National Historic Tome School in closed session. The report includes a great deal of respectable data that the BDC will use to guide the strategy for Tome School. Chair Pugh requests that the committee continue to work together before the next full Board meeting to discuss next steps and how the report will be finalized. PC Lozzi provided a brief update on the Tome School tour from Saturday June 11<sup>th</sup>. The tour was the third for this year and produced a great turnout including Director of Public Works Scott Flanigan. The next tour is scheduled for July 23<sup>rd</sup>.

Environmental Committee- (*Director Gangemi and ED Tapley*) The committee has met and is working on a number of items including working with MDE on the renewal of the Rubble Landfill discharge permit. As part of that process the BDC is working to request (to MDE) a reduction in groundwater monitoring at Rubble Landfill from semi-annual to annual. BDC has also received the final copy of a Remedial Investigation from the Navy; counsel is reviewing that document and working a response. This report was received as a surprise to the BDC as it was originally included as part of the CERCLA 104j process. BDC and counsel are uncertain of how the report will be used moving forward or how it may fit into a litigation strategy.

Communications Committee- (*Director Roberts, Director Gangemi and Chair Pugh*) The committee identified the importance of conveying messages to the outside world and is working on a processes to handle those necessary updates. The BDC Staff will also be providing more frequent updates to the Board to ensure members are kept up to date on important matters that happen in between Board meetings. The BDC focuses on communicating updates to certain sectors including the Governor's office, County Officials, Congressional offices, etc., but do not handle as many updates to the public. Much of that stems from the issue that a large amount of BDC activities are proprietary and legal which cannot be shared, thus the reason for many closed session meetings. With the pending Tome School Report, the BDC hopes it will provide a chance to share with the community the issues facing the BDC and what direction the Board will be taking.

OLD BUSINESS: None

NEW BUSINESS:

FY17 Budget: The FY17 budget was presented to all Board members prior to the June meeting for review and comment. The final draft of the budget was presented by ED Tapley. Chair Pugh recommended a provisional approval of the budget, and allow the Executive Committee to review the budget and provide the final approval prior to June 30, 2016.

*Motion to adopt the budget, allowing the Executive Committee to make a final approval of the budget before June 30, 2016 by Director Roberts, Second by Director Brant. No further discussion. All in favor.*

COMMENTS:

Director Webb: An assessment was completed by the SHA on the 222 interchange to determine if there is capacity available to that interchange. The report shows nearly 50% of capacity remains at the 222 interchange. Director Webb also reminded the Board of the 100-year celebration at APG and would like Bainbridge to become involved in the event. BDC to gather more information and decide how to become involved.

Senator Wayne Norman recommended engaging the public more on the property with community events and awareness. Senator Norman also stated that the Delegation offers their support and aide to the BDC and Bainbridge. BDC welcomes the information and appreciates the support. BDC also reminds the public that operations are limited due to funding and staff constraints, and on-site liabilities tied to recreational activities.

Meeting adjourned at 6:16 PM.

*Meeting recoded by tlozzi*